

SD 51 Communicable Disease Plan: John A. Hutton Elementary School

Updated September, 2022

Public Health Measures

Attendance and Record Keeping

- Daily attendance is taken and recorded in MyEd by each classroom teachers
- Accurate class lists are maintained on MyEd and updated by the school secretary

Environmental Measures

Cleaning and Disinfecting

- Hutton is cleaned and disinfected once per day in the evenings by SD51 custodians.
- Staff clean shared workspace (computer) in the office using disinfecting wipes as soon as they finish using it
- Hand sanitizer is available at the front office counter for visitors. Hand sanitizer stations are also set up in each classroom and common rooms in the building for students and staff to use upon entry/exit
- Staff will, in the case of a suspected illness, wipe down any suspected surfaces (with disinfectant spray and cloths) touched by bodily fluids of a person displaying symptoms
- Health room will be wiped down as above by secretary after use by any student

Administrative Measures

Gatherings and Events

- Extracurricular activities will occur in line with all protocol outlined in this plan and local, regional, and provincial health regulations

Space Arrangement

- All students enter/exit through assigned doors to avoid crowding in the hallways; teachers manage the flow of students into the hallway at hooks/lockers

Staff Specific Considerations

- Staff meetings, events, and professional development will occur in line with all protocol outlined in this plan and local, regional, and provincial health regulations

Visitors, including Itinerant Staff, Temporary Teachers on Call, Parents and Others

- Visitors will enter the building via the front door. They will be greeted by office staff (secretary, CYC, or personnel that has arranged the meeting) and reminded to sanitize.
- All visitors will follow the school safety protocol.

Curriculum, Programs, Activities and Transportation

- Field trips and school programs will occur in line with those permitted as per relevant local, regional, and provincial public health recommendations and orders
- Students will not participate in activities where they, staff, or volunteers will be required to show proof of vaccination

Food Services

- Our breakfast program will continue to be provided outdoors in the morning
- PAC volunteers will sign in and sanitize prior to preparing food.

Community Use of Schools

- Community groups will follow all protocol outlined in this document when using the school facilities

Water Fountains

- Students and staff may use our bottle fillers and water fountains

Personal Measures

Daily Health Checks

- Staff, parents and students will be reminded through notices on our Facebook page, weekly memo, and email communications to complete their daily health check using provincial checklist resource.
- A notice will also be posted on front door by secretary to remind visitors/staff to complete their daily health check before entering the building

Stay Home When Sick / What To Do When Sick

- Staff, parents and students will be reminded through notices on our Facebook page and email communications to complete a daily health check and not attend school if they are sick and unable to participate fully in routine activities
- A notice is posted on front door to remind visitors/staff to complete a daily health check before entering the building
- The school community will be reminded to use the Self Assessment tool if they have symptoms of Covid 19: <https://covidcheck.gov.bc.ca/>

Symptoms Develop at School

- If a staff member develops symptoms of illness while at school, they will contact the school secretary and the principal and attempts will be made to immediately find a replacement.
- Where a student develops symptoms of illness while at school, they will immediately be sent to the health room to avoid potential contact with others. Our school secretary will contact the family to arrange for pick up.
- Masks are available in the health room and at the office for anyone who wishes to wear one.

Returning to School After Illness

- Staff or students may return to school after symptoms have abated and/or isolating period has elapsed. No doctor communication is needed.

Hand Hygiene & Respiratory Etiquette

- Students and staff will be encouraged and reminded regularly to follow proper hand sanitizing procedures.
- Hand cleaning can take place in each room of the school (handwashing and sanitizing stations available in most spaces; some have sanitizing only)
- Good respiratory etiquette will be taught and reviewed with staff and students (cough/sneeze into elbow or tissue; dispose of use tissues and sanitize hands immediately; refrain from touching eyes, nose, or mouth; refrain from sharing food, drinks, or instruments)

Personal Protective Equipment

Masks

- Masks are not mandatory for any student, staff member, or visitor. Personal choice will be respected and all students will be supported to fully engage in learning activities.
- Masks are available in the health room and at the office for anyone who wishes to wear one.

Supportive School Environments

Personal Prevention Practices

- Teachers will regularly remind and encourage students to practice prevention measures like hand cleaning, maintaining personal space, not sharing food, and staying home when sick
- A culture of kindness and respect will be upheld to support our students' diverse needs and perspectives.